

## POLICY: FREEDOM OF INFORMATION

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The Freedom of Information Act 2000 as adopted by Eastoft Parish Council (operational from 9 September 2019 ) requires the council to make documents available to the public in the spirit of open government.

The scheme includes seven classes of information, how to get the information and any costs incurred which are to be charged.

The seven classes are:

1. Who we are and what we do
2. What we spend and how we spend it
3. What our priorities are and how we are doing
4. How we make decisions
5. Our policies and procedures
6. Lists and registers
7. The services we offer

The parish council decides how much should be charged for a hard copy and whether or not items are made available via the website or by appointment with the Clerk.

Chair: R Banks ..... Date: 9-9-19 .....

Clerk: NJingleton .....