

**Explanation of variances – pro forma**

Name of sender authority:  
County area (local councils and parish meetings only):

**Insert figures from Section 2 of the AGAR in all Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,254	3,843	-411	-9.66	NO	Explanation of % variance from PY opening balance not required - Balance brought forward does not agree.	
2 Precept or Rates and Levies	5,500	5,750	250	4.55%	NO		
3 Total Other Receipts	3,957	5,647	1,710	43.43%	YES		SSE Microgrant, NLC Grass Cutting Grant, Sale of Mower
4 Staff Costs	1,890	1,009	-881	46.61%	YES		Interregnum between Parish Clerk leaving and appointment of successor
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	8,288	9,159	871	10.51%	NO		
7 Balances Carried Forward	3,513	5,072	1,559	44.38%	NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments						VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and			0	0.00%	NO		
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable